

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

Attendees/Invitees			
	Alex Crowley, President/ Parent Member	*	Sally Shigley, Community Member
	Holly Okuhara/Vice Chair/Parent Member		Gail Niklason, Community Member
	Alison Workman, Treasurer/ Parent Member		Oscar Mata, Community Member
	Rachael Ward, Parent Member		Charlie Ewert, Secretary/Community Member
	Ryan Wagner/Parent Member		
*	Thomas Gooch/Parent Member		Fred Donaldson, EA
			Casey Holmes, Business Manager
	Paul Goggi and Mattison Whitlock, Faculty Representatives		Student-Body President –Student Body President

*Not in attendance

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AGENDA TOPICS

1.	Welcome Guests		5 Min
2	Public Comment		5 Min
3.	Student Report	Student Gov't	5 Min
4.	Review and approve <u>Feb 20, 2025 Proposed Board Minutes</u>	Charlie Ewert	5 Min
5.	Review FY25 Budget Financial Duties ● Budget Summary ● Budget Detail	Alison Workman	5 Min
6.	Suggest Financial Metrics Update	Casey	5 Min
7.	<u>Library List Recommendation</u>	Fred	2 Min
8.	Policy Approvals/Updates ☐ <u>Review School Fees 2nd Review</u> ☐ <u>Land Trust Plan 2026</u>	Simon	5 Min
9.	<u>DASA 5-Year Plan Work Group</u> ● Update the black box–skydeck and sound	Alex	15 Min

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10.	<u>State Legislative Updates</u> • <u>All 238 bill summaries</u>	Fred	2 Min
11.	Good Times: Secondary: AcaDeca, AP Honor Roll visit Elementary	Mattison, Paul, Katie	
	Training – <u>Board Training Link</u> (done before Sept. 1) BOY Board Member Training: Board Governance ☐ <u>Board Checklist</u> ☐ <u>Charter</u> ☐ <u>Bylaws</u> ☐ <u>Board Policy</u> ☐ <u>Communication Chart</u> ☐ Employee Management ☐ <u>School Vision and Goals</u> ☐ <u>Executive Admin Expectations</u> Board organization: ☐ <u>The Google Board Folder</u>, website, and calendar ☐ emails ☐ <u>UCAP</u> ☐ <u>Background checks</u> Board Calendaring: ☐ <u>Board Calendar Reviewed and approved each August</u>	As Needed	10 Min

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	Required trainings: ☐ August ethics training--<u>Annual board commitment to abide by ethical behavior</u> ☐ <u>Open and Public Meeting Training</u> ☐ Land trust Training ○ <u>Video--Land Trust Responsibilities-</u> ○ <u>Video--Data-driven decisions</u> ○ handouts-- ■ <u>Local Board Guidelines</u> ■ <u>Appropriate Expenditures</u> ☐ <u>Fraud Training</u> ☐ <u>Audit Training</u> ☐ <u>Committee Training</u> Finance Training: ☐ <u>Financial PowerPoint</u>–State Created ☐ <u>Budget Review</u> ☐ <u>Budget Detail Video</u> Finance Policies and Processes: ☐ <u>Cash handling process at the schools</u> ☐ <u>finance committee</u> ☐ <u>Restricted funds and tracking</u> ☐ <u>School fees and tracking and policy and calendar</u> ☐ <u>Financial, Debt, Risk Management, and Disclosure Policy</u>		
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	☐ <u>Financial Policy and Procedures</u> ☐ <u>Procurement Policy</u> ☐ <u>Fraud hotline and define fraud</u> Third Party Vendor Policy and Process: ☐ <u>Vendor Policy</u> and <u>Contracts</u> and <u>Vendor Training</u> and <u>Checklist</u> Please sign these forms by clicking on here: ☐ <u>Acceptable Use Form</u> ☐ <u>Code of Conduct</u> ☐ <u>Confidentiality Agreement Form</u>		
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Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.	Background checks done and board training	All need to do it before next meeting
2.		

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3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.