

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

Attendees/Invitees			
	Alex Crowley, President/ Parent Member	*	Sally Shigley, Community Member
	Holly Okuhara/Vice Chair/Parent Member		Gail Niklason, Community Member
	Alison Workman, Treasurer/ Parent Member		Oscar Mata, Community Member
	Rachael Ward, Parent Member		Charlie Ewert, Secretary/Community Member
	Ryan Wagner/Parent Member		
*	Thomas Gooch/Parent Member		Fred Donaldson, EA
			Casey Holmes, Business Manager
	Paul Goggi and Mattison Whitlock, Faculty Representatives		Student-Body President –Student Body President

*Not in attendance

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

AGENDA TOPICS

1.	Welcome Guests No Guests		5 Min
2	Public Comment No Public Comment		5 Min
3.	Student Report No Student Report	Student Gov't	5 Min
4.	Review and approve <u>Feb 20, 2025 Proposed Board Minutes</u> Ryan Wagner motioned to approve Feb. 20, 2025 Board Minutes. Gail second. No Discussion. Motion passed unanimously.	Charlie Ewert	5 Min
5.	Review FY25 Budget Financial Duties ● Budget Summary ● Budget Detail The Board reviewed the School Budget, Metrics, Cashflow, had discussion on salaries and upcoming new teacher stipends from HB2. Other services are high because Class Wallet is categorized in the 500's but budget is in 600's. The board will adjust in June. Paul asked about federal funding for teacher stipends. Simon and Fred will add these stipends to teacher contracts. Simon will also add the	Alison Workman	5 Min

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	stipend for paraprofessionals in September once that funding is known. Interest on the cash is making good gains. Metrics have been updated- bonds could be refinanced next year. Alex would like to set up a financial advisor to meet with the finance committee to review bond options and best way forward.		
6.	Suggest Financial Metrics Update Metrics have been updated- bonds could be refinanced next year. Alex would like to set up a financial advisor to meet with the finance committee to review bond options and best way forward.	Casey	5 Min
7.	<u>Library List Recommendation</u> Follow up on “Sunrise on the Reaping” that needed to be publicly published before going to the library shelf. It is published and in the library.	Fred	2 Min
8.	Policy Approvals/Updates ☐ <u>Review School Fees 2nd Review</u> Gail motioned to approve FY26 School Fees. Holly second. No Discussion. Passed unanimously.	Simon	5 Min

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	☐ <u>Land Trust Plan 2026</u> Ali motioned to approve FY26 School Land Trust Plan recommended by Charter Land Trust Committee. Holly second. No discussion. Passed unanimously.		
9.	<u>DASA 5-Year Plan Work Group</u> Update the black box–skydeck and sound Ali motioned to create a 5-year DASA planning committee to update the current 5-year plan ending in September. The sub committee members are Holly, Ali, Gail, Simon, Fred, Naomi, Erika, Katy, Mattison and Paul. The committee will come back with updated plan by September for board to approve. Oscar second. No Discussion. Passed unanimously.	Alex	15 Min
10.	<u>State Legislative Updates</u> <u>All 238 bill summaries</u> Fred summarized some important bills that have passed. Informational only.	Fred	2 Min
11.	Good Times: Secondary: AcaDeca, AP Honor Roll visit Elementary	Mattison, Paul, Katie	
	Training – <u>Board Training Link</u> (done before	As Needed	10 Min

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	Sept. 1) BOY Board Member Training: Board Governance ☐ <u>Board Checklist</u> ☐ <u>Charter</u> ☐ <u>Bylaws</u> ☐ <u>Board Policy</u> ☐ <u>Communication Chart</u> ☐ Employee Management ☐ <u>School Vision and Goals</u> ☐ <u>Executive Admin Expectations</u> Board organization: ☐ <u>The Google Board Folder</u>, website, and calendar ☐ emails ☐ <u>UCAP</u> ☐ <u>Background checks</u> Board Calendaring: ☐ <u>Board Calendar Reviewed and approved each August</u> Required trainings: ☐ August ethics training--<u>Annual board commitment to abide by ethical behavior</u> ☐ <u>Open and Public Meeting Training</u> ☐ Land trust Training ○ <u>Video--Land Trust Responsibilities-</u> ○ <u>Video--Data-driven decisions</u> ○ handouts-- ■ <u>Local Board Guidelines</u>		
--	---	--	--

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

■ <u>Appropriate Expenditures</u> ☐ <u>Fraud Training</u> ☐ <u>Audit Training</u> ☐ <u>Committee Training</u> Finance Training: ☐ <u>Financial PowerPoint</u>–State Created ☐ <u>Budget Review</u> ☐ <u>Budget Detail Video</u> Finance Policies and Processes: ☐ <u>Cash handling process at the schools</u> ☐ <u>finance committee</u> ☐ <u>Restricted funds and tracking</u> ☐ <u>School fees and tracking and policy and calendar</u> ☐ <u>Financial, Debt, Risk Management, and Disclosure Policy</u> ☐ <u>Financial Policy and Procedures</u> ☐ <u>Procurement Policy</u> ☐ <u>Fraud hotline and define fraud</u> Third Party Vendor Policy and Process: ☐ <u>Vendor Policy</u> and <u>Contracts</u> and <u>Vendor Training</u> and <u>Checklist</u> Please sign these forms by clicking on here:		
--	--	--

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

	☐ Acceptable Use Form ☐ Code of Conduct ☐ Confidentiality Agreement Form		
--	---	--	--

Item# Subject

Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.	Background checks done and board training	All need to do it before next meeting
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;

DASA Governing Board Minutes
March 20, 2025
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.

c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.