

DaVinci Academy of Science & the Arts

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / www.davinciacademy.org

Board meetings will be in the bandroom

Agenda- Page 1

ASA Governing Board Agenda June 15, 2023 5:30 PM-7:00 PM Boardroom (Gym Side of Big DaVinci) [Zoom Link for board meeting](#)

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		Juston Rindlesbach/Parent Member
	Jennifer Bodine/Vice Chair/Parent Member		
	Patricia Olsen, Treasurer/ Community Member		
	Sally Shigley, Community Member		
	Charlie Ewert, Secretary/Parent Member		Fred Donaldson, EA
	Paul Goggi and Mattison Shutt, Faculty Representatives		Casey Holmes, Business Manager
	Chris Crockett, Community Member		Student-Body President
	Rachael Pust, Parent Member		

*Not in attendance

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1.	Welcome Guests	Sarah Steimel	5 Min
2.	Public Comment		5 Min
3.	Review and approve May 11, 2023 Board Minutes Motion to approve the minutes Jennifer and second from Justin. All in favor. Charlie abstained.	Charlie Ewert	5 min
4.	Grant Review Explanation of need for new reading curriculum and sole source procurement purchase by the board. Questions for Fred or Madison on the curriculum? Motion to approve Justin and second from Trish. All in favor. Explanation of need for math curriculum sole source purchase of workbooks. Explanation of Reading Horizons need for sole source purchase of renewal of materials. Motion to approve Trish and second from Jennifer. All in favor. ● K-3 Reading Curriculum ○ Sole Source Purchase – Amplify CKLA- Core Reading Instruction ■ Public comment of sole source over \$50,000 satisfied with two public meetings—board meeting on June 15, 2023 and public curriculum meeting on May 11, 2023 ■ CKLA is under \$50,000 if no PD is requested. PD is optional and not part of the curriculum purchase—We added it in so we could get a training date secured for August Training. ● Purchase Price	Fred Donaldson	5 min

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	• Math Curriculum ◦ Sole Source Purchase—Illustrative Math Student Consumable Workbooks ■ Purchase Price • Reading Instruction— ◦ Sole Source Purchase—Reading Horizons- Core Phonics Instruction ■ Purchase Price		
5.	Review FY23 Budget • Budget Summary • Budget Detail Need a motion to approve the FY23 Forecast Budget as the FY23 Approved Budget Questions about Federal reimbursement timeline. Motion to approve the FY23 Forecast Budget as FY23 Approved Budget by Jennifer. Second by Justin . All in favor. Review FY24 Budget • Budget Summary • Budget Detail Need Motion to approve the Fy24 Budget Motion to approve FY24 Budget by Zoom. Second by Zoom . All in favor.	Casey and Trish	15min
6.	Board Business • Officer Elections * President— Sarah Steimel *Vice President—Thomas Gooch *Secretary— Charlie Ewert *Treasurer - Alex Crowley Explanation of Board Positions and nominations for new assignments. A need for a new VP and Treasurer. Motion to approve Jennifer and second Justin . All in favor. • Board Calendar Reviewed and approved each August	Fred	10 min

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	*Plan for August Board Retreat Aug 17, 2023 Board Retreat and Training Third Thursday Board Meeting 5:30PM for FY24 Motion to approve from Justin and second from Jennifer. All in favor. • Thank you and Goodbyes to Jennifer Bodine and Patricia Olsen • Welcome New Board Members *Alex Crowley *Thomas Gooch *Returning– Rachael Pust and Juston Riddlesbach		
8.	Policy updates/Agreements Motion to approve Bus Pass Agreement by Trish. Second by Charlie. All in favor. SpEd Policy & Procedure motion to approve by Jennifer and second by Charlie. All in favor. FY23 School Counseling Report • Bus Pass Agreement • SpEd Policy and Procedure Manual • FY23 School Counseling Report	Chris and Fred	10 min
9.	Fraud Risk Assessment and Audit Committee Structure Explanation of Fraud Risk Assessment Score by Casey Call for volunteers for the Audit Committee for next year	Casey	5 min
10.	Closed Meeting Per State Code 52-4-204 • EA Evaluation • Evals from Principals ○ Post Eval ○ Kortman Eval Motion from Jennifer and second from Justin to move into a closed meeting. Roll Call Vote - All in Favor.	Fred	20 min

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11.	<u>Program Good Times</u> • Secondary ◦ Graduation was a huge success! Fun to see continuing students from Elementary graduate this year as seniors. 62 grads 41 have been here since 6th grade. • Elementary ◦ Great end of year! Staff meeting with data revealed. 21-22 data vs 23-24 HUGE GROWTH!! Great Field Day. • DaVinci Flex ◦ Dragon Day June 20 = 200 kids enrolled ◦ Classroom Connections ◦ Social Media Boost/Marketing	Fred	8 min	
12.	Training Topics– Board Governance • <u>Bylaws</u> • <u>Board Policy</u> • Employee Management ◦ School Vision ◦ <u>School Goals</u> ◦ <u>EA Goals</u> ◦ <u>FY24 School Goals</u> Board organization: • <u>The Google Board Folder</u>, website, and calendar • emails • <u>UCAP</u> • <u>Background checks</u> Board Calendaring: • <u>Board Calendar Reviewed and approved each August</u> Required trainings:			15 min

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	• August ethics training-- Annual board commitment to abide by ethical behavior • Open and Public Meeting Training • Land trust Training ○ Video--Land Trust Responsibilities-- ○ Video--Data-driven decisions ○ handouts-- ■ Local Board Guidelines ■ Appropriate Expenditures • Fraud Training • Audit Training Finance Training: • Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern. • Train on these finance topics: ○ Restricted funds and tracking ○ School fees and tracking and policy and calendar ○ Finance policies and update if needed ○ Cash handling process at the schools ○ finance committee
13.	Adjournment

Item# Subject

Decision Log

Decision/Description	Pass/Fail

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Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.